COMCC07 ACCOUNTING WITH TALLY.ERP 9

Credit: 1   Course Duration: 30 hrs.

OBJECTIVES:

The students will be able to:

1. To enable the students to acquire basic knowledge in the computerized accounting systems and its applications in the area of business.

2. To introduce the students to basic accounts and the usage of tally for accounting purpose.

COURSE OUTCOME:

CO1 :   To help students to work with well-known accounting software i.e., Tally ERP.9

CO2 :   Students will learn to create company, enter accounting vouchers and print financial statements.

CO3 :   Develop the students use the tally software, that helps to prepare accounting, payroll, billing, sales and profit analysis, auditing banking inventory, taxation etc.

Unit 1: Accounting with Tally : Introduction to Tally - Tally interface – fl1 features - fl2 configuration - Company creation - Accounting groups - Accounting ledgers - Accounting vouchers

(6 hrs)

Unit 2: Inventory Management with Tally - Stock groups - Stock items - Stock category -Unit of measures - Godown inventory vouchers (Pure inventory and inventory vouchers).

(5 hrs)

Unit 3: Integration of Accounting with Inventory : Bill wise details - Invoicing - Voucher entry -Cost centre - Cost category - Budget and control - Bank reconciliation - Interest calculation – Order Processing - Stock valuation methods - Reorder levels - Tracking numbers - Bill of material - Inventory ageing

(9 hrs)

Unit 4: Accounting and Inventory Reports - Trading, Profit and loss A/c - Balance Sheet -Ledgers - Cost centre and budget reports - Cash book and bank book - Inventory reports - Decision supporting tools - Ratio analysis - Cash flows - Fund flow - Budgeting system - Printing of reports - Voucher and bill printing etc.

(10 hrs)

REFERENCE

1. A.K. Nadhani and K.K. Nadhani,Implementing Tally 6.3, 1/e BPB Publications, New Delhi.
2. Namrata Agarwal, Tally 6.3 , 2004 Edition , Dream Tech., New Delhi.
3. Sridharan,,Narmadha Publications, May 2003.

STRATEGIES FOR INSTRUCTION

- Both online (40%) and offline (60%) classes
- Platform: Google meet
- Practical Record

EVALUATION & GRADING

SCHEME OF EVALUATION

METHOD OF EVALUATION			
Assessment Methods	**Criteria**	**Marks**	**Weightage**
Formative Assessment	Attendance	4	25%
	Assignment/Project/Practical Records/Reports	6	
Summative Assessment	Practical Examination	30	75%
	Total	**40**	**100**

ATTENDANCE

Attendance	Marks
90-100%	4
85-89.9%	3
80-84.9%	2
75-79.9	1
<75%	0

GRADING POLICY

Grade	Percentage of total marks (FA+SA)
A	80% & above
B	60-79.9%
C	50-59.9%
D	40-49.9%
Not qualified	<40%